



COMPANY PROFILE

BACKGROUND

Company History

Intsika Business and Legal Consulting was formed in May 2020 with the mandate to provide professional services of high standards such as Legal Secretarial Services, Company Secretarial Services, Legal Consulting services, Contract Drafting, Debt Collection, and many other related business services.

Strategy & Vision

Vision statement

Intsika Business and Legal Consulting aims to become the Business administrators and Legal Advisors of choice across the continent through excellence.

Mission statement

To deliver high quality Business and Legal Services timeously, reliably, and conveniently.

Values

Excellence; Quality; Reliability; Flexibility; Integrity; Client focus; Ethics.

We offer a combination of diverse and tailored legal and business services focusing directly on our clients' needs.

Our business and legal services are aligned to the ever-changing business and socio-economic landscape. Our customer focused approach allows us to offer legal solutions timeously, reliably and cost effectively to our clients.

Our strength is derived from our understanding of the South African law, markets and challenges together with the exposure on both local and cross-border trades.

We therefore market ourselves





through excellence and customer care.

SERVICES

Our clients range from individuals, SMMEs and large corporates.

Services include:	
Business Administration	Drawing of Formal and Informal Bills
Company Secretary	Risk Finding
Debt Collection Service	Negotiations
Tracing Debtors	Legal Research
Legal Advisory	Messenger Services
SMME Advisory	Listing of Bad Debtors
SMME Legal Training	
Corporate Contract Drafting	

ENTREPRENEURIAL SERVICES

We comprehended that, amongst other challenges faced by entrepreneurs particularly SMMEs, is the lack of knowledge and understanding of contractual obligations and how to manage the risks imposed by contracts to their businesses.

The complex nature of contracts, regulation and legal compliance are amongst the critical challenges faced by SMMEs on a daily basis. These challenges are likely to affect their business operations and revenue.

For a very long time this particular risk has been overlooked, and attention was drawn to financial management. However, we see this risk as part and parcel of the financial discipline as it has a potential to collapse the business, if not managed properly.

Often, we see businesses collapsing as a result of legal battles arising out of contractual disputes. Our view is that this is as a result of lack of knowledge and understanding the importance of contractual obligations in business and/or legal consequences.



The fact is that the business scope is evolving, and contracts have become an integral part of every business and as such, we need affordable intervention to mitigate this risk.

There are various government interventions aimed at economically developing SMMEs. However, not many interventions on legal / compliance education and Corporate Governance. We see the benefit in contributing to this journey.

DEBT COLLECTION & VERIFICATION PROFILE

OUR DEBT COLLECTION/CREDIT SERVICES INCLUDES BUT NOT LIMITED TO:

1. SAFPS:

- The SAFPS database is the main source for enquiring about convicted fraudsters in South Africa. This search entitles you to search on an ID number or telephone number for the following types of fraud:
 - Identity Fraud: A fraudster either assumes the identity of an innocent party or uses a false / bogus identity to obtain goods and /or services.
 - Employment Application Fraud: False, stolen, or doctored documents.
 - Misuse of accounts: Obtaining an account or credit facility with the deliberate intent of using the account or credit facility fraudulently and evading payment.
 - Other abuse of documents: Using false or temporary driving license for vehicle finance.
 - Fraudulent Insurance Claim: -Material falsehoods or False documentation or social media posts e.g., photos show person is not disabled or gives details contrary to the claim.

2. BANK ACCOUNT VERIFICATION





- This enquiry ensures that an account is still active and to prevent a fraudulent transaction. The following information is verified with the bank account verification request:

- ID number / Company Registration
- Account Exists
- Surname / Company Match
- Account Active
- Initials Match

3. BANK CODES SEARCH

- One may request a bank code from a bank if very little or no information is available from a credit bureau. You can also request a bank code for extra peace of mind. A code will be returned for the amount requested.

4. FINAL DEMAND LETTERS / LISTING OF BAD PAYERS

- Send out final demand Letters or (Section 129 / 41) Letters.
- List or remove Debtors electronically.

5. COMMERCIAL REPORTS

- TransUnion Commercial Report
- Experian Credit Search Report
- XDS Commercial Report
- CIPC Director Report
- XDS Director Report
- CIPC Commercial Report
- Compuscan Company Search





6. MANUALLY REQUESTED COMMERCIAL REPORTS (INVESTIGATIVE REPORTS)

- Requested when a credit bureau has little or no information on a company. This report will provide up to date information about a company.

7. AUDIT REPORT

- A one-click fraud and investigative report on individuals.

8. CONSUMER REPORTS (SA AND NAMIBIA)

- XDS Consumer Report
- Compuscan My Credit Check Report
- TransUnion Consumer Report / Fraud Experian Consumer Report
- XDS Consumer Report
- (Multiple Selection Consumer Reports also available)
- Compuscan Consumer Report

9. PROPERTY SEARCHES

- Spider Search (Individual, Company or Trust) (All in One Property Search)
- ERF to Street, Street to ERF, Scheme to Street (Conversions)
- INTSIKA Property Report ERF Search (Includes Farm and Agricultural Search)
- Property Valuation (Long or Short)
- Deeds Document Copy
- Director ERF Search / Company ERF Search





- Map Search
- SG Diagram

10. CREDIT CONTROL

- Credit Authorization
- Property Rental Authorization

11. SMS SYSTEM

- Send out single or multiple SMS's

12. TRACING REPORTS

- XDS Trace Report
- TransUnion Trace Report
- ITC Trace Report
- VeriCred Report
- Compuscan Trace Report
- (Multiple Selection Trace Reports available)

13. INTERNATIONAL COMPANY REPORTS

- Africa and International (Investigative Reports)

14. VERIFICATION SERVICES

- Driver's License enquires





- Marriage Search / ID and Fraud Verification
- Academic Qualifications (SA and Global)
- Matric Verification (SA and Namibia)
- Criminal Check

15. INCOME PREDICTOR

- See the predicted gross monthly income of individuals. Using our Income Predictor in a batch or online environment you can receive a consumer's predicted income value, the band in which the predicted income falls, and an indication of the level of confidence assigned to the prediction.

16. LINKAGE DETECTOR

- Check two different ID numbers to see how they are linked. They may be linked by address, telephone, or employment.

17. EMPLOYMENT CONFIDENCE CHECK

- Our Employment Confidence Index (ECI) quantifies the percentage chance that a specific employer associated with an individual is the current one. The index displays all employer information on an individual and ranks these details as per the most probable employer. You are thus able to determine the accuracy of a loan applicant's information and prevent the advent of fraud by estimating the probability that the consumer is employed by the company as indicated on their application form.

18. LOCATION BASED SERVICE (Not Currently Available)

- The LBS (Location Based Service) enquiry will give you the location of a cell phone up to 10 meters.

19. FAIS COMPREHENSIVE CHECK

- In 2008, legislation changed the standard an adviser would have to achieve to





be considered “fit and proper”. So, if a person in your company is in charge or handling finances within your organization, this is the check to do.

20. MOTOR VEHICLE VERIFICATION

- Confirm the manufacturer details of a vehicle so that you're able to finance the correct vehicle at the market related values.

21. BATCH TRACE

- Batches done from 500 in a batch (Only XLS format).

22. CIPC REPORTS

- Director Reports Company Statutory Reports

23. HPI ENQUIRY

- This enquiry allows you to search and verify a vehicles status, current and past finance history as well as any accident information if available.

24. AFIS FINGERPRINT CHECK

- Criminal, ID Verify and Trace Report

25. MY CREDIT REPORT

- My Credit Check is personal credit report for all South African citizens with a valid South African ID number to access their credit information. Whether you are a first-time credit report user or not, My Credit Check will help you understand your credit data, show you how to monitor accounts, manage debt and improve your credit profile.

26. INTSIKA BIOMETRIC ID PHOTO LOOKUP

- The INTSIKA Biometric ID Photo Lookup is used to verify the fingerprints of a consumer against Home Affairs database and will return a photo of the individual if available.

27. AUTHENTICATION





- Fraud and identity theft are ever on the increase. For companies to prevent massive losses, they need to ensure that they know their customers. Authentication assists in identifying and assessing fraud, detecting, and responding to fraud attempts, and verifying identities – all of which work together to reduce exposure to risk and loss.

28. PAID-UP LETTER

- Send a Paid-up Letter to a company after payment received and adverse listing is removed.

29. MONITORING (Not Currently Available)

- Monitor both company and consumer clients for any changes to their credit profile for a period of one year! Only available on The TransUnion Consumer and Commercial products.

MANAGEMENT & OWNERSHIP

Directors

PETROS SITHOLE is the Founder and the sole director of Intsika Business and Legal Consulting, a multi-faceted Paralegal with over 5 years' experience in the legal fraternity. He holds a Diploma in Legal Assistance and currently studying towards a Degree in Law (LLB). He has worked in both the private and public sector, in organisations such as Pretoria-North Magistrate's Court, Maria-Rantho Clinic, Mahomed & Omar Incorporated, and has served as a Paralegal at Sigama Attorneys Inc. specializing more in commercial law. He has also offered secretarial work to three Advocates of the High Court, (Adv. Mapila, Adv. Mamphadeni and Adv. Dubazane), before pursuing his business interest.

Having worked with dynamic teams and executive management, his legal experience and business acumen presents an opportunity for his clientele which are Attorneys/Law firms and/or entrepreneurs – to benefit holistic solutions.

Entrepreneurial legal services

Petros has an interest in supporting businesses, with an acute interest towards small businesses. He has developed multiple legal solutions for entrepreneurs through innovative online solutions



and he is passionate about serving entrepreneurs through training, mainly focusing on drafting pleadings, legal & compliance, contracts, anti-corruption, and corporate governance.

KABELO BEN MABUNGU

Kabelo joined Intsika Business and Legal Consulting in January 2021 as an associate to the Company. He holds a Diploma in Legal Assistance and currently in the process of obtaining LLB Degree. With over 8 years of experience working in a law firm. He works closely with Mr Petros Sithole, and he is also responsible in executing various executive and management responsibilities. His work includes amongst others, heading general and complex legal instructions and drawing High Court and Magistrates' court bills for attorneys.

MOLEA ITUMELENG MOLEA

Itumeleng joined our team in March 2021. He is currently occupying the position of a Chief Strategy Officer (CSO). He Holds a Diploma in Legal Assistance, Advanced Diploma in Business Administration and currently in the process of obtaining his LLB Degree. He has served as a Local President for Junior Chamber International (JCI) an international organization that focuses in providing development opportunities to young people. He is also a former Director youth development and management in the City of Tshwane working closely with the former Mayor of the City of Tshwane, Mr. Solly Mosimang. His work within the company includes providing developmental strategies to entrepreneurs, drafting legal documents, and providing entrepreneurial training within different organizations.

NTSUNDENI KHAKHATHI NELSON

Nelson joined our company during December 2021 as our Strategic Advisor and an associate. Whilst as a candidate attorney at his former employment, he gained valuable and practical experience in drafting legal bills, attending taxation at magistrate's court, criminal cases, maintenance cases and handling domestic violence cases. He holds a BA degree in Criminal Justice and a Bachelor of Laws (LLB) degree. He is currently awaiting his admission as an advocate of the High Court.





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OWEN MABUZA

Owen joined our team at conception of the company as an associate focusing in providing financial analysis and Business consultants' services amongst other things. He has currently helped many entrepreneurs and private companies to hold listed JSE shares/stocks, Crypto currencies etc. and assisted our clients in making proper financial investments.

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